



BOROUGH OF LEETSDALE
373 Beaver Street
Suite A
Leetsdale, PA 15056

REGULAR SESSION – January 13, 2022 – 7 P.M

CALL TO ORDER: Announcement that the meeting is being recorded

PLEDGE OF ALLEGIANCE

ROLL CALL

Hold a Hearing on the Zoning Ordinance Amendment

ANNOUNCE ANY AGENDA AMENDMENTS AND/OR CORRECTIONS. IF SO, MAKE A MOTION TO ACCEPT

REPORTS RECEIVED

MINUTES: December Regular Session

AUDIENCE ADDRESSING COUNCIL

Please restrict your comments and questions to observe our five-minute maximum

Agenda

SOLICITOR – Megan Turnbull, Esq.

1. The Police Standard Operating Procedure Manual update
2. Motion to accept the Oil and Gas Ordinance
3. Motion to not accept the property donation at this time, located at 240 Beaver Street
4. The Pennsylvania Department of Labor & Industry published new municipal bidding thresholds for 2022. Purchase and contracts below \$11,800 require no formal bidding or written/telephonic quotations. Purchases and contracts between \$11,800 and \$21,900 require three written/telephonic quotations. Purchases and contracts over \$21,900 require formal bidding. These do not replace COSTARS as no other bids are needed when purchasing through the program.

ENGINEER – Daniel B. Slagle, P.E.

1. Mr. Slagle will review the Engineer's Monthly Report on Thursday and the following motions will be requested
 - a. Motion to advertise the Washington Street Realignment Project
 - b. Motion to advertise the Overpass Ramp Barrier Project
 - c. Motion to authorize the Engineer to design the 2022 Paving Project

MAYOR – Sandra J. Ford

1. Motion to (dissolve / or / transfer) The Leetsdale Food Pantry

FINANCE/BUDGET & Taxes – Ms. Lee

1. The following Council's Committees have been assigned
 - a. Finance/Budget/Taxes
 - i. Chair: Patricia Lee
 - ii. Members: Maria Napolitano & Jeff Weatherby
 - b. Public Safety – Police
 - i. Chair: Jeff Weatherby
 - ii. Members: Beth Carroll & Patricia Lee
 - c. Public Safety – Fire
 - i. Chair: Wesley James
 - ii. Members: Roger Nanni & Patricia Lee
 - d. Public Works
 - i. Chair: Osman Awad

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- ii. Members: Wesley James & Patricia Lee
- e. Parks & Rec & Community
 - i. Chair: Roger Nanni
 - ii. Members: Beth Carroll & Patricia Lee
- f. Organization Administration (Admin/Pensions/Benefits)
 - i. Chair: Maria Napolitano
 - ii. Members: Beth Carroll & Patricia Lee
- g. Planning/Zoning & Ordinances
 - i. Chair: Maria Napolitano
 - ii. Members: Jeffery Weatherby & Patricia Lee
- 2. Motion for the Finance/Budget & taxes Committee to be check signers on all Borough Accounts and approvers of both pensions
- 3. Motion to direct the Finance/Budget & Taxes Committee to prepare a Proposed Revised 2022 Budget for consideration by Council at the February voting meeting and authorize advertisement and posting consistent with the Borough Code.
- 4. Motion to authorize the legal advertisement of a budget meeting, the exact date to be determined upon discussion by the council.
- 5. Motion to adjust the Borough Secretary's compensation to \$65,000, representing the 2021 compensation level, effective January 1, 2022, pending further evaluation and appropriate benchmarking by the Admin/Pension/Benefits Committee.
- 6. Motion to adopt Resolution approving the 2022 appointment of (Jenifer Simek or Thomas Belcastro) as the Borough Local Services Tax Collector
- 7. Motion to set a stipend of the Borough Local Services Tax Collector which shall be inclusive of all associated collection costs.

ORGANIZATION ADMINISTRATION – Ms. Napolitano

- 1. Motion to amend the Police Report deposit amount to the Police Pension from \$3520.00 to \$3580.00, received additional payments after the December meeting
- 2. Motion to appoint Mayor Ford and Mr. Weatherby as the Alternate Delegate for the Allegheny County Boroughs Association
- 3. Motion to direct the Admin/Pension/Benefits Committee to review all non-union employee Salary and Benefits for benchmarking purposes and further recommendation to Council

PUBLIC SAFETY/POLICE – Mr. Weatherby

- 1. Review the Police Department's monthly report by Chief Daniel Raible

PUBLIC SAFETY/FIRE – Mr. James

- 1. Review the Fire Department's monthly report by Chief Ernie Logan

STREET DEPARTMENT/BOROUGH PROPERTY – Mr. Awad

- 1. Motion to accept the quote from Tudi Mechanical; replace the air unit at the Borough Office in the amount of \$34,950.00 / or / Search for potential leak in the amount of \$1,136.00 and then submit additional quote after determined what is needed
- 2. The boiler was not working and this is the heat to the Fire Department and supplies hot water to the Borough Building and Police Station as well. This was an emergency repair and the parts were order to be replaced in the amount of \$1,793.00
- 3. Motion to accept the quote from Tudi Mechanical to replace the expansion tank on the hot water tank and needs replaced in the amount of \$2,098.00

PARKS, RECREATION & COMMUNITY – Mr. Nanni

1. Nothing new to report this month

PLANNING/ZONING & ORDINANCES – Ms. Napolitano

1. Received the Building Inspection and the Code Enforcement Monthly Reports
2. Motion to authorize Debbie Canney of the Leetsdale Planning Commission to apply for the 2022 PA Dept of Conservation and Natural Resources (DCNR) grant at no cost to the borough, the borough will provide the information necessary for the grant application
3. Motion to adopt Oil & Gas Development Ordinance, an ordinance amending the Borough zoning ordinance relating to oil and gas land uses in the Borough and energy exploration, as presented.
4. Motion to refer the County comments received by the Borough relating to Oil & Gas Development Ordinance to the Planning Commission for further review and action.
5. Motion to refer the proposed property donation of 240 Beaver Street to the Planning Commission and to the Planning/Zoning & Ordinance Committee for further review and policy development
6. Discussion and possible action regarding Mr. Jasper's proposed Resolution relating to the pending Leet Township Zoning Hearing Board matter

ORDINANCES & TAX COLLECTION

1. Council will need to appoint a Deputy Tax Collector, Mr. Belcastro will be notified by Ms. Turnbull to submit an appointment for consideration.

NEW BUSINESS

1. Motion to reappoint Jonathan Kuzma to the Leetsdale Municipal Authority with a term ending 2027
2. Two vacancies on the Recreation Board, both with terms ending 2024
3. Motion to appoint (Benjimen Frederick / or / Thomas Belcastro) to the Planning Commission with a term ending 2028.
4. Motion to appoint Thomas Michael to the Zoning Hearing Board with a term ending 2025

CORRESPONDENCE

1. Received the Quaker Valley Council of Governments monthly report from Patrick Connors, Executive Director
2. Motion to allow the following to attend the Spring Conference at Seven Springs, April 7–10; Councilors that are interested, Doug Ford, Secretary Simek and Chief Raible
3. Please complete the 2021 Ethic Form and return to the Borough Office by May 1, 2022

LIST OF BILLS

1. Motion to accept the List of Bills

ADJOURNMENT

1. Motion to adjourn